



Purchasing Department

1410 24th Avenue
Hardy Bldg., 2nd Floor
Gulfport, MS 39501
Phone: 228-868-5705
Fax: 228-868-5704

April 11, 2014

The Honorable Mayor and City Council
City of Gulfport
P.O. Box 1780
Gulfport, MS 39502

RE: **Single Source Purchase Request**
3-Stage Fan Assembly for Vac-Con Truck

Mayor and Council Members:

Please see attached request and documentation for the single source purchase of a 3-stage fan assembly in the amount of \$16,160.00. This item is custom made by Vac-Con for the Vac-con Truck used by the Department of Public Works. This is the only compatible fan in the industry that will operation on this module. Covington Sales and Service is the only authorize distributor for Vac-Con Corporation for the City of Gulfport.

It is my recommendation to approve this purchase and we thank You for your consideration.

Regards,

A handwritten signature in blue ink, appearing to read "Connie Debenport", is written over the "Regards," text.

Connie Debenport, CPPB
Procurement Manager

Attachments

#13-351

Quote

Page: 1
Estimate: QT-FAN
Date: 04/09/14
Customer: G10

Richard

Quote To:

GULFPORT, CITY OF
MAINT. DEPT. ATTN: RICHARD
4050 HEWES AVE.
GULFPORT, MS 39507
228-868-5740

Item Number	Description	Qty.	Ord.	Unit Price	Extended
711-14516R	REBUILT HYD. BLOWER 3S	1.00		16160.00	16160.00
REBUILT FAN COMES		WITH COUPLER TO MOUNT			

Charge to 825-611300 ACCOUNT

Factory Direct Plus Freight!

Richelle

Covington Sales & Service, Inc.
P. O. Box 1144
Denham Springs, LA 70726
225 664-7427 or 800-349-8000

Subtotal : 16160.00
Discount : 0.00
Sales Tax : 0.00
Freight : 0.00
Order Total : 16160.00

* * * * * Estimated Delivery Date 4-5 days * * * * *
* * * * * FREIGHT IS NOT INCLUDED * * * * *
* * * * * Quotes are good for 30 days * * * * *



Special Circumstance Approval Form

The attached form(s) must be completed and submitted to the Procurement Department when requesting authority to purchase under any of the following special circumstances: Emergency Purchase or Sole-Source Purchase,

Department Submitting Request: Department of Public Works Equipment Maintenance Division

Types of Special Circumstance:

_____ Emergency Purchase - MS Code Section 31-7-13 (k) – Page 2

__XX__ **Sole Source Items – MS Code Section 31-7-13 (m)(viii) – Page 3

****Please note that sole-source purchases require prior approval from the governing authority.**

SOLE-SOURCE PURCHASE

MS Code Section 31-7-13 (m)(viii)

“This is to certify that this purchase covers a commodity which is available from one source only and neither comparative nor competitive quotations can be obtained.”

Sole Source certifications should be signed by the individual responsible for the justification. Attach letter from Supplier certifying that they are a Sole Source Supplier of the item be requested.

1. Do other companies make similar commodities that will do the same job or meet the same goals?

Yes ___ No XX Not for this brand of vacuum truck.

2. How is this item unique from all others?

The three stage fan assembly is custom made by the manufacturer for their unit. It is built to their specs and custom made to fix the mounting location and hydraulic motor attachment. The 3 stage fan only fits this manufacturer's module.

3. What can this item do that the others can't?

This is the only compatible fan in the industry that will operate on this module. This is the main fan assembly that creates the suction necessary to pull material from a deep hole into the holding tank. The fan assembly is designed, made, and tested at the plant to their meet their strict specifications.

4. Is there a copyright or patent on the commodity? The module is Trade Marked.

5. Is this item available from other distributors?

Covington Sales is the only authorized distributor for Vac-Con Corporation in this immediate area. See attached letter.


____ Richard D. Thorsten _____
Signature



VAC-CON

MORE POWER TO YOU

969 Hall Park Drive
Green Cove Springs, FL 32043
Tel: 904.284.4200 • Fax: 904.284.3305
www.vac-con.com

April 10, 2014

To Whom It May Concern:

Covington Sales & Service of Denham Springs, LA is the exclusive Vac-Con dealer for all sales, parts and service for City of Gulfport, Mississippi.

Should you have any questions, please feel free to contact me directly @ 904-529-1316.

Sincerely,

Brad Zangla
Vac-Con Inc.
Parts & Warranty Manager

MORE POWER TO YOU